

Shop Foreman Job Summary

We are searching for a detail-oriented, dependable Shop Foreman to join our growing team. The Shop Foreman will be responsible for overseeing the daily operations of the shop, including the safety and efficiency of the staff, equipment, and processes. The Shop Foreman will work closely with all RDK departments to ensure that all tasks are completed in a timely manner and that equipment installs run smoothly. This role requires strong leadership and organizational skills, as well as the ability to motivate and manage personnel. Compensation package based on experience. If interested in joining our team upload your resume at Planterdoc.com

Shop Foreman Duties and Responsibilities

Oversee the shop technicians and equipment, ensuring that all operations are being carried out in accordance with company policies and safety regulations.

High level of accuracy when managing shop work orders: parts management, billable labor, overall work completed.

Work alongside shop technicians, parts, and sales department to complete a job.

Ensure that the shop is running efficiently and that all installs, and maintenance projects meet quality standards.

Train and supervise shop staff, providing guidance and feedback as needed.

Monitor the progress of projects and ensure that deadlines are met, and customers are kept informed.

Troubleshoot and resolve any issues, implement new processes and procedures as needed.

Coordinate with other departments to ensure the smooth and efficient flow of operations.

In-season grower technical support of mechanical and electrical systems.

Collaborate with sales team to provide time and material cost estimates before starting a job.

Shop Foreman Preferred Qualifications

High school diploma

Previous experience in a supervisory or managerial role.

In-depth knowledge of Hydraulic, electrical, and mechanical systems.

Possess or ability to obtain Class A Driver's License.

Excellent communication and organizational skills.

Able to motivate and manage personnel.

Knowledge of safety regulations and industry standards.

Knowledge of shop equipment and tools.

Able to troubleshoot and resolve issues quickly and efficiently.